

STATE OF HAWAII
NOTICE OF AND REQUEST FOR EXEMPTION '11 SEP -8 A9:50
FROM CHAPTER 103F, HRS

To: Chief Procurement Officer

STATE PROCUREMENT OFFICE
STATE OF HAWAII

From: Dept. of Health/Family Health Services Division/Maternal and Child Health
Branch/ Healthy Start Program
Department/Division/Branch or Office

Pursuant to § 103F-101(a)(4), HRS, and Chapter 3-141, HAR, the Department requests a procurement exemption to purchase the following:

1. Title and description of health and human service(s): Healthy Start home visiting services to support families and promote positive parent child relationships. Home visiting services provide culturally appropriate support services within the family's natural environment and focuses on the reduction of parental/environmental stressors, which is directly related to child maltreatment. Home visiting services are voluntary until the child reaches 3 years of age.	
2. Provider Name and Address:	Maui Family Support Services 1844 Wili Pa Loop Wailuku, Hawaii 96793-1272
3. Total Contract Funds:	\$800,000
Contract Funds per Year (if applicable):	\$400,000
4. Reference number of Previous Request for this Service (if applicable):	
5. Term of Contract:	Start: 8/1/11 9/8/11 <i>cyh</i> End: 6/30/13
6. Describe how procurement by competitive means is either not practicable or not advantageous to the State: On June 1, 2011, the Governor approved the release of \$3M per year from the Tobacco Settlement Special Fund. These funds will support and reinstate a statewide Early Identification program for home visiting programs and supplement this provider's home visiting program. An exemption from the procurement process is requested as the allocation for the program would not be expended as competitive procurement would delay expenditure as these funds are only for fiscal years 2012 and 2013.	

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7. Describe the reason for the selection of the provider including a description of how the procedure ensured the maximum fair and open competition practicable:

Procurement by competitive means for home visiting services in Maui county was completed and a contract was awarded to this provider. (RFP No. HTH-560-CT-001) The provider had a contract with the DOH for Healthy Start Home Visiting services for the period of July 1, 2008 to June 30, 2012 with the option to extend to June 30, 2014. On July 20, 2009 the provider was notified that their contract would be terminated effective August 13, 2009 to address the Department of Health's reduced funding allocation. Since that time, the provider has continued to provide home visiting services and has kept its affiliation with Healthy Families America - the program model which DOH requires for its current contracts.

8. Describe the state agency's internal controls and approval requirements for the exempted procurement:
This is a request to contract with a previously selected provider for FY2012 and FY 2013 whose contract was terminated due to nonavailable funds.

9. List the state agency personnel, by position title, who will be involved in the approval process and administration of the contract:

Gordon Takaki, PHAO V

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10. Direct questions to (name & position):

Cindy Hirai, Program Head

Phone number:

808-733-9042

cindy.hirai@doh.hawaii.gov

e-mail address:

I certify that the information provided above is to the best of my knowledge true and correct.


Department Head Signature

9/7/11
Date

Loretta J. Fuddy, A.C.S.W., M.P.H.

Typed Name

NOTICE

The chief procurement officer is considering this request for exemption and, if there is good cause, the state intends to exempt the purchase as described in the request. Any inquiries regarding the purchase shall be directed to the contact person noted in item 10 of the request. Any concerns regarding the exemption shall be in writing and received by the chief procurement officer within seven days of the date the notice was first posted. Concerns shall be mailed to: Aaron Fujioka, Chief Procurement Officer, State Procurement Office, 1151 Punchbowl St., #230A, Honolulu, HI 96813.

FOR CHIEF PROCUREMENT OFFICER USE ONLY

Chief Procurement Officer's Comments:

This approval is granted based on the information provided by the department that the contract will be to the provider selected under RFP No. HTH-560-CT-00a, which was terminated early due to budget restrictions. Funding is from the Tobacco Settlement Special Fund, which was released by the Governor on June 1, 2011, and is to be expended by June 30, 2013. Funding and term of the contract shall not exceed what was stated in the RFP. This award is required to be posted on the Awards Reporting System.

☒ APPROVED ☐ DISAPPROVED ☐ NO ACTION


Chief Procurement Officer Signature

9/19/2011
Date

Please ensure adherence to applicable administrative requirements.